

15th January 2019

MELTON CONSTABLE PARISH COUNCIL

Clerk: K Cotgrove
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MINUTES of the Melton Constable Parish Council meeting held on 15th January 2019 7.30pm at the Country Club.

Present: S Unsworth
S Meacock
J Cox
J Tosney
E Smith
K Cotgrove Clerk
P Butikofer (North Norfolk District Councillor)
2 members of the public

2996 To discuss co-option of a Councillor

An application has been received by Dave Carter, who would like to join the Parish Council. On a PROPOSAL by Cllr Unsworth, SECONDED by Cllr Meacock, it was AGREED with one abstention to co-opt Dave Carter to the Parish Council. The declaration of acceptance of office was signed.

2997 Apologies for Absence

On a PROPOSAL by Cllr Meacock SECONDED by Cllr Tosney it was AGREED to Accept apologies for County Cllr Aquarone.

2998 Minutes of the Parish Council Meeting held on 11th December 2018

On a PROPOSAL by Cllr Tosney SECONDED by Cllr Meacock, it was AGREED to accept the minutes of the meeting of 11th December as a true and accurate record.

2999 Declarations of Interest

None.

2300 Matters Arising from Last Minutes

2986. The Clerk contacted someone to remove the moles, but there are only a couple of mole hills. The majority of the damage is from the quad.

2301 County & District Councillor reports

County Cllr Aquarone sent apologies, and had emailed a report, giving suggestions on a revised speed management scheme. It is now proposed that the 30mph limit will stay where it is, there will be gates with the village name and an image, and there will be a large 'slow' painted on the road, with a '30' roundel. On a PROPOSAL by Cllr Smith, SECONDED by Cllr Meacock, it was AGREED to accept these new proposals.

District Cllr Butikofer reported that the photographic competition at Holt Country Park is still running, and will close in August. Winning entries will feature in a 2020 calendar. Photos must be taken in the month immediately preceding submission. Three projects have received Community Transport funding; Ludham Village Car Scheme (£1500), North Walsham Good Neighbour Scheme (£2000), and North Norfolk Community Transport (15812). The Art & Culture Fund has given grants to four projects; SWAN have received £2000 for delivery of a range of therapy classes, North Norfolk Arts Co-

Operative have received £2000 for workshops and performances, the Belfry Centre for Music Arts has received £875 towards licensing & musical rights costs, and Cinema City have received £2000 for a moving memories project. 150kw solar panels have been installed at the Cromer office to reduce reliance on fossil fuels. NNDC are giving opportunity for business rates payers to come and discuss the Council's future spending plans. This will be on January 28th 2019. The second round of Market Town Initiative grants are being considered. A contractor has been chosen for the Seascape project. The issue of empty properties in the village was raised. District Cllr Butikofer took the details of one property and will investigate.

2302 To adjourn the meeting for public participation

A Parishioner asked when the gate post will be replaced at the allotments. It was confirmed that a quote was accepted last month. The Clerk will chase. A gate has been erected on the footpath between Melton and Briningham, and a new hedge planted close to it. Currently it is still passable, but it will be problematic when the hedge grows. The Clerk will report to the Footpaths Officer. Concerns were raised that rubbish remains at one of the allotment plots, including plaster board and cement. Cllr Unsworth will investigate and liaise with the Clerk, who will send a letter to the allotment tenant.

2303 Members' Reports

Churchyard: All tidy.

Southside: rubbish has again been allowed to accumulate outside 18 Briston Road. The Clerk will write to the owner and copy in NNDC's Environmental Protection team. Still nothing has been heard regarding which pesticide was used on Grove Road. The Clerk will write again.

Bus shelter: Rubbish is collected regularly by Cllr Smith, and an unknown Parishioner.

Play area: Nothing to report. The Clerk will chase the fence repairs.

Recreation Ground: Cllr Unsworth has looked and noted that rubbish has not been collected from the bin on the far side of the Rec. The damaged surface on the grass will need repairing. The Clerk will obtain quotes. A collapsible bollard on the bridge to prevent quads driving onto the Rec was discussed, and the Clerk will obtain quotes for the next meeting.

Northside: No report.

Allotments: Most plots are in relatively good condition. There are a few vacant plots. The scouts are interested in helping for a session if anyone is interested. The chickens on the problem plot are again not being fed regularly. Photographic evidence will be obtained and action taken.

Streetlights: of the 10 photovoltaic units two are out, one is working intermittently and one has only a third of the bulbs working. Westcotec have been informed. The Clerk received a complaint from a parishioner on the main road, that a streetlight shines into her bedroom window all night. It was noted that lights are turned out at 12 midnight or 1am.

2304 To update on a license arrangement with the Felbeck Trust to create an allotment restoration project on allotments unsuitable for cultivation

The Clerk contacted one of the managers at Harrolds, but has still not received a response. Cllr Tosney will speak to Trevor at the Felbeck Trust to see how they would like to proceed.

2305 To update on the payment settlement with CGM for grass cutting

The Clerk emailed the settlement offer to the operations manager at CGM and has received no response, so will assume it is satisfactory.

2306 To consider grass cutting quotations

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The Parishioner who expressed interest in quoting has not come back to the Clerk, and another contractor is sending a quote. Cllr Crawford has expressed an interest in cutting the churchyard grass, as William Heal has expressed concern at damage to the headstones. The Clerk will obtain all further quotes both with and without the churchyard, and quotes will be considered at the February meeting.

2307 To discuss a Parish map

Cllr Cox will forward specifications to District Cllr Butikofer to obtain a quote for a map. Cllr Tosney has obtained a map at work and will pass to Cllr Cox to see if it will be sufficient.

2308 To discuss 2019 Christmas lights

Cllr Meacock would like to see the village look more festive at Christmas. He raised the possibility of a tree at the bus shelter, and asked whose permission would need to be obtained for this. The land belongs to Highways. He will continue to investigate.

2309 Planning applications

PF/19/2422. 12 Astley Terrace, Melton Constable. The Parish Council objected to this application as it was incomplete. It was agreed that the case officer was at fault, as they should have ensured that the application was readable and complete. District Cllr Butikofer will raise the matter at the NNDC office tomorrow.

2310 Finances

(i) On a PROPOSAL by Cllr Tosney, SECONDED by Cllr Cox, the monthly statement was approved

(ii) On a PROPOSAL by Cllr Tosney SECONDED by Cllr Meacock it was AGREED to approve the following payments:

102024	K Cotgrove	Salary	£147.20	
102025	HMRC	Clerk's Tax	£22.80	
DD	E.On	Electricity	£25.03	
102026	MCCC	Hall hire Aug - Dec	£117.00	
102027/8	Westcotec	Lighting maintenance (2 months)	£26.50	
			TOTAL	£338.53

2311 Correspondence

(i) Western Link reminder –The Clerk reminded everyone that the consultation is ending on 18th January.

(ii) Norfolk Local Access Forum – Volunteers are required. Anyone interested should contact the Clerk.

(iii) NNDC Your Priorities – This will be discussed in the February meeting. The Clerk will forward the email again to remind everyone.

2994 Items for February agenda

Parish map, grass cutting, Felbeck Trust, Your Priorities.

2995 Date and time of next meeting

It was agreed that the date and time of the next Parish Council meeting would be Tuesday 12th February 2019 at 7.30pm.

20:18: Meeting Closed

Clerk Chair Dated