

MELTON CONSTABLE PARISH COUNCIL
The Junction
6 Briston Road, Melton Constable NR24 2DA

You are hereby summoned to attend the annual meeting of Melton Constable Parish Council on **Wednesday 11th May 2022 at 7.30 pm.**
This meeting will be held at the The Junction, Melton Constable

Clerk to the Parish Council : Amanda Yacoubian

Dated: 4th May 2022

Agenda

1. To elect a Chair for 2022/2023 and sign a declaration of acceptance of office
2. To elect vice Chair for 2022/2023 and sign declaration of acceptance of office
3. To consider accepting apologies for absence
4. To approve the minutes of the meeting held on 9th March 2022
5. To receive declarations of interest for items on the agenda
6. To consider matters arising from the last minutes (not on the agenda) for information purposes only
7. To arrange date for Annual Parish Meeting
6. To receive County and District Councillor reports
7. To adjourn the meeting to allow for public participation
8. To receive members' reports: Churchyard; Southside; Bus Shelter; Play Area; Recreation Ground; Northside
9. Allotments: To update on allotment issues
10. To consider Outdoor Annual Inspection
11. To consider any applications for councillor vacancies - none
12. To consider Planning Application(s) - none
13. Finances
 - (i) To approve financial statement circulated by the Clerk
 - (ii) To agree payments (circulated)

The Play Inspection Company	£87.54
Clerk salary	£265.20
 - (iii) Jo Boxall - internal audit
 - (iv) To approve audit & sign AGAR
14. To consider Jubilee Arrangements – lighting of Beacon, risk assessment
15. To update on installing a bench for the recreation ground.
16. To update on project for Felbeck Trust
17. Date and time of the next Parish Council meeting: 13th July 2022