

13th October 2020

MELTON CONSTABLE PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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MINUTES of the Melton Constable Parish Council meeting held on 13th October 2020 7.30pm via Zoom (online).

Present: S Unsworth D Carter
S Meacock S Aquarone (County Councillor)
K Cotgrove (Clerk)
0 members of the public

3292 Apologies for Absence

On a PROPOSAL by Cllr Meacock, SECONDED by Cllr Carter, it was AGREED to accept apologies for Cllr Crawford, Cllr Cox and District Cllr Brown.

3293 Minutes of the Parish Council Meeting held on 8th September 2020

On a PROPOSAL by Cllr Unsworth SECONDED by Cllr Carter it was AGREED to accept the minutes of the meeting of 8th September as a true and accurate record.

3294 Declarations of Interest

None.

3295 Matters Arising from Last Minutes, not covered on the agenda

3283. Highways have scheduled the cutting of Astley Terrace hedge.

3283. Cllr Unsworth & Cllr Crawford have weeded and tidied the war memorial. Thanks were given to them.

3290. There has been no response to the advertisement for a handyman, or for the Parish Councillor vacancy.

3296 County & District Councillor reports

County Cllr Aquarone emailed a report prior to the meeting. He is also investigating the Local Electricity scheme further, as he has been told that the National Grid is at capacity. The lack of fast broadband for homes in the north of the village was discussed, and Cllr Carter confirmed that these properties may be included in a scheme for next year, and will receive confirmation in three weeks' time.

County Cllr Aquarone left the meeting at 19:46.

District Councillor Brown emailed a brief report to the Clerk, to report that the cars behind the Old Telephone Exchange are being looked into, and that no further action is to be taken regarding the Spinney, as a planting plan will be submitted and approved prior to first occupation. It was noted that a large number of trees have been felled between Melton Constable and Hindolveston. The Clerk will investigate to see if this is in the Conservation Area.

3297 To adjourn the meeting for public participation

No members of the public were present.

3298 Members' Reports

Churchyard: No report.

Southside: No report.

Bus shelter: looking good.

Play area: Cllr Meacock has repainted the slide, and the old swing frame has been removed. There may need to be some leveling and grass seed application. A couple of fence panels are down, but these are the responsibility of Dairy Farm. The metal fence is still there, so the play area is secure. The Covid signs need replacing, the Clerk will email

copies to Cllr Meacock. A resident of the Mews has asked the Parish Council to cut back a large bush on the boundary, but on looking, the bush is in the Mews, not the Play Area. Recreation Ground: The slide has been removed, and the area made safe. A tree has partially uprooted in recent bad weather.

Northside: Jim Morrissey has filled the hole in the alley between Kitchener Road and Gordon Road, so it is now safe.

Allotments: There is currently one vacancy, so Cllr Unsworth is contacting people on the waiting list. Rents are continuing to come in.

3299 To update on a license arrangement with the Felbeck Trust to create an allotment restoration project on allotments at present unsuitable for cultivation

Nothing to report.

3300 To discuss the renovation of allotment plot one

The Clerk will email Councillors to arrange a date to look at plot one to see what work is required.

3301 To approve a quotation for the removal of a tree on the Recreation Ground

The Clerk has obtained a quote for £300 to remove a tree which is leaning, and in danger of falling. On a PROPOSAL by Cllr Unsworth, SECONDED by Cllr Meacock, the quote was ACCEPTED.

3302 To approve a Clerk's review

The Clerk has requested a review of her hours and pay grade. Norfolk Parish Training & Support can carry out a review and offer a recommendation. On a PROPOSAL by Cllr Meacock, SECONDED by Cllr Carter, it was AGREED to accept the quote from NPT&S for a Clerk's review. Cllr Unsworth will contact Councillors to see who would like to be involved in the review, and the Clerk will liaise with NPT&S.

3303 Planning

(i) to discuss planning applications

None.

3304 Finances

(i) Financial Statement - On a PROPOSAL by Cllr Carter, SECONDED by Cllr Meacock, the monthly statement and budget update was approved

(ii) Payments - On a PROPOSAL by Cllr Meacock, SECONDED by Cllr Carter, it was AGREED to approve the following payments, including the additional payment to Morrissey Builders for emergency work to make safe the areas where the slide and swing were removed, and to fill the hole in the alley between Kitchener Road and Gordon Road:

E.on	Electricity direct debit	£30.90
P Collins	September grass cutting	£202.00
P Minns	September grass cutting	£460.00
K Cotgrove	October salary	£170.00
Westcotec	Monthly lighting maintenance	£13.25
G W Harrold	six monthly allotment rent	£400.00
Morrissey Builders	Filling holes (see above)	£240.00
	TOTAL	£1516.15

(iii) Receipts – The following receipt was noted:

NNDC	Precept 2 nd instalment	£6632.00
Various	Allotment rents	£479.40
Burgh Parva PCC	Donation towards grass cutting	£50.00
	TOTAL	£7161.40

3305 To discuss the possibility of faster broadband in the Village.

Already covered in County Councillor' report.

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3306 Correspondence.

(i) NNDC – Government Planning White Paper consultation meeting – Councillors will contact the Clerk direct if they wish to attend.

3307 Items for November agenda

Plot one, Felbeck update, possibility of faster broadband to village, plot one renovations. Clerk's review, budget and precept.

3308 Date and time of next meeting

Tuesday 10th November 2020, 7:30pm. Either via Zoom or in the Country Club.

20:20: Meeting Closed

Clerk Chair Dated