

12th June 2018

MELTON CONSTABLE PARISH COUNCIL

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MINUTES of the Melton Constable Parish Council meeting held on 12th June 2018 7.30pm at the Country Club.

Present: J Hayes (Chair)
S Unsworth
S Meacock
A Crawford
E Smith
K Cotgrove Clerk
County Cllr S Aquarone
4 members of the public

2871 Apologies for Absence

On a PROPOSAL by Cllr Unsworth SECONDED by Cllr Meacock it was AGREED to Accept apologies for Cllr Tosney & Cllr Cox.

2872 Minutes of the Parish Council Meeting held on 8th May 2018

On a PROPOSAL by Cllr Crawford SECONDED by Cllr Unsworth it was AGREED to accept the minutes of the meeting of 8th May as a true and accurate record.

2873 Declarations of Interest

None.

2874 Matters Arising from Last Minutes

2859. The rubbish has been cleared from the allotment plots.

2862. The rubbish has gone from the property, but there are two panes of glass outside a property on Colville Road.

2875 County & District Councillor reports

County Cllr Aquarone reported on the sad death of the former leader of the Council, Cliff Jordan.

Orsted's application has been accepted as an application, so people should register their interest.

County Cllr Aquarone will be meeting with Stody Estate regarding the permissive path withdrawal and will report back.

The future of the Country Club was discussed. County Cllr Aquarone has been liaising with the trustees and has made recommendations. Cllr Meacock advised that a SGM was held at the beginning of the month, and due to the generosity of some of the members, it was voted to keep the Country Club open. It is hoped that the public will help to keep the Country Club open as it is the only community building in the Parish. Funding to keep the Club open was discussed, but these could have financial implications from the precept, which may not be popular.

The County Council has cut funding for special educational needs & disabilities (SEND) children. If anyone is affected, please contact County Cllr Aquarone.

County Cllr Aquarone & 1 member of the public left the meeting at 7:57pm.

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2876 To adjourn the meeting to allow for public participation

The meeting was adjourned at 7:57pm

Parishioners stated their disappointment at the state of the grass in the Parish, particularly the churchyard. Cllr Hayes agreed that it is looking bad and advised that the Parish Council have been having issues with the contractors this season. It was agreed that the Clerk will keep the Church Warden advised of developments.

The amount of rubbish in the alleys in the village was discussed.

A parishioner reported that a broken greenhouse frame has been moved from one allotment plot to another. The Parish Council are aware of this and have asked the allotment holder involved to remove it.

A parishioner asked if the seat at the Recreation Ground will be repaired. The Clerk will chase the handyman.

2 parishioners left the meeting at 8:13pm.

The meeting was reconvened at 8:13pm.

2877 Correspondence

Remembrance Sunday

Mr. Heal was in attendance and outlined the church's plans for Remembrance Sunday. He Asked if the Parish Council could increase their British Legion donation this year, so large poppies can also be purchased to go on village lampposts, to commemorate the centenary of the end of the First World War. It was agreed that agreement of a larger donation will be put on next month's agenda. It was suggested that the school could be involved, and that advertising would be a good idea.

1 parishioner left the meeting at 8:29pm.

2878 Members' Reports

Churchyard: already dealt with.

Southside: Cllr Cox was not in attendance but had emailed brief notes. A quote has been received to repair and treat the noticeboard. On a PROPOSAL by Cllr Crawford SECONDED by Cllr Hayes it was AGREED to accept the quote.

Bus shelter: Cllr Tosney was not in attendance.

Play area: Cllr Meacock reported that a piece of the wooden play equipment needs repair. The Clerk will investigate. The quote for bench repair has been received. On a PROPOSAL by Cllr Hayes SECONDED by Cllr Crawford, it was AGREED to accept this quote. A rubbish bin at the Millennium Garden is not being emptied. The Clerk will contact Keir. There is a damaged bench in the play area, and the fence still needs repairing. The Clerk will contact the handyman.

Recreation Ground: Cllr Hayes reported that the Rec is unusable currently, due to the grass.

Northside: Rubbish remains an issue. It has been reported to NNDC, but they will not get involved, as there is currently no evidence of vermin. It will continue to be monitored.

The grating has been repaired, and potholes filled in.

Allotments: Poultry welfare on the allotments continues to be a concern, and a suggestion of contacting the RSPCA was made. It was agreed to wait until the allotment inspection takes place, then the RSPCA will be contacted if necessary. Cllr Unsworth has been approached to see if someone can put some chickens on the overgrown allotment plot, to clear it. On a PROPOSAL by Cllr Unsworth SECONDED by Cllr Hayes it was AGREED that the individual can have the plot, initially free of charge, as it has not been possible to let this plot. Cllr Unsworth will speak to the allotment holder who moved the greenhouse frame from their plot to request they dispose of it.

Street lighting: Nothing to report.

2879 To consider the CGM quotation for grass cutting on Grove Road
 The area in question was not included in the 2018 quotation for grass cutting. It was agreed at a previous meeting to pay for an initial blitz, and then ask for a quotation to add it to the current contract. It was queried how much it would be used. It was agreed that there are a number of children who would possibly use it, and that there are no other areas for children to play in the North of the village. It was suggested that CGM should cut this free of charge, due to issues this year. On a PROPOSAL by Cllr Hayes SECONDED by Cllr Meacock it was AGREED to take on grass cutting and accept the quote in principal, providing that Cllr Hayes and the Clerk meet with CGM to discuss and resolve current issues and negotiate a discount if possible.

2880 To agree Councillors' roles
 As two Councillors were not present, it was agreed to defer this item to next month.

2881 Proposal to request Highways Department to remove all unauthorised signage from their land in and on the approaches to Melton Constable village
 The signage at the Fakenham end of the village is out of hand again. When Highways have been approached in the past, they have removed the signs, but have also removed all other posters in the village too. The Clerk will initially contact NNDC planning department to ask if planning permission is required for the signs.

2882 To update on the lease with the landlord of the allotments
 Nothing has been heard from the agents or the solicitors. Cllr Hayes will continue to chase.

2883 To consider an allotment holder's request regarding vacant plot
 Already dealt with in Members' Reports.

2884 Planning applications
 (i) PF/18/0791. The Dairyman House, Melton Park, Hindolveston Road, Melton Constable. The Parish Council had no objection to this application.
 (ii) PF/18/0730. Big Prawn Co., Marriot Way, Melton Constable. It was noted that in a 2016 planning application, provision was made for 21 car park spaces, and the proposed extension will cover this area. This could have implications on staff car parking and increase the problem of workers parking in the nearby residential area. It was agreed that the Clerk will respond with this concern.

2885 Finances
 (i) On a PROPOSAL by Cllr Hayes, SECONDED by Cllr Meacock, the monthly statement and budget was approved
 (ii) On a PROPOSAL by Cllr Hayes SECONDED by Cllr Meacock it was AGREED to approve the following payments:

101987	K Cotgrove	Clerk's June Salary	£116.50
SO	CGM	Grounds maintenance – May	£138.49
101988	HMRC	Clerk's tax	£68.00
101989	CGM	Grove Road cut 213843	£102.00
101990	Westcotec	May lighting maintenance	£13.25
101991	K Cotgrove	Expenses (ink and 1/7 AGAR training)	£39.65
101992	Joseph Morrison	Rubbish removal from allotments	£180.00
DD	E.on	Monthly electricity direct debit	£25.03
TOTAL			£682.92

2886 Correspondence
 (i) Parishioner complaint regarding littering at the Recreation Ground: A parishioner emailed the Clerk regarding an incident where a group of people left a large amount of

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litter at the Rec. The Clerk replied to agree it was unacceptable, and that there are litter bins at the Rec, but that signage would likely be ineffective.

(ii) Parishioner complaint regarding land on Briston Road: Undergrowth from the land in question was encroaching onto the footpath but has now been cut back.

(iv) Parish Partnership initiative: The Clerk reported that applications for the NCC Highways Parish Partnership grant are now being accepted. It was agreed to consider this next month.

(v) Query regarding historical minutes: The Clerk has received a request for a copy of the minutes from 1919. She has contacted the previous Clerk, who thinks that the Parish Council do not have minutes dating back that far. It was agreed the Clerk will reply to suggest that he contacts the Norfolk Records Office.

2887 Items for May agenda

- Parish Partnership
- Councillors' roles
- Royal British Legion donation

2888 Date and time of next meeting

It was agreed that the date and time of the next Parish Council meeting would be Tuesday 10th July 2018 at 7.30pm.

9:22 pm: Meeting Closed

Clerk

Chair

Dated