

1st November 2023

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

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MINUTES of Melton Constable Parish Council meeting held on 1st November at 7.30 pm

Present: S Unsworth (SU)
D Carter (Chair)
John Cox (JC)

A Yacoubian: Clerk
Cllr Andrew Brown
1 members of the public

- 2023/64 Apologies for Absence
Cllr Steffan Aquarone, Tina Jarman, Elizabeth Goode
- 2023/65 To approve the Minutes of Parish Council Meeting held on 6th September 2023 & minutes of meeting held on 19th July 2023 -Minutes approved, ALL AGREED
- 2023/66 Declarations of Interest for items on the agenda and consider any requests for dispensations – Dispensation requested by Cllr Unsworth & Cllr Cox regarding anything on allotments, dispensation was granted. Only 2 out of the 6 Councillors do not hold allotments,
- 2023/67 To consider matters arising from the last minutes - none
- 2023/68 To receive County & District Reports – Report from Cllr S Aquarone. The new site proposed for recycling at Sheringham and closure of Benjamin Court. Report from Cllr A Brown, Big Prawn Co is going into liquidation, Council is trying to assist in finding jobs for the people being made redundant.
- 2023/69 To adjourn the meeting to allow for public participation – Parishioner mentioned that there seems to be no proper method of making sure that trees are not taken down without any form of management, hedgerows are removed and replaced by saplings. There also seems to be very little protection apart from TPO's and nothing is followed up. It may be an idea to insist that trees are replaced with something bigger than a sapling. Is there a tree warden in this area? It was mentioned that the current rules about conserving trees and hedgerows are very out of date. The Parishioner would like to plant trees but there are few locations that are suitable, Community Orchard or Play Area may be an option.
Regarding Remembrance Sunday, Cllr Unsworth may be hosting the service in the absence of people who have done it in the past. Poppies and crosses have been ordered.

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2023/70 To receive members reports:
Churchyard – None
Southside – Cllr J Cox is concerned about the pavement opposite the Co-op. 400 vehicles an hour are coming through Melton Constable at the time schools open and close. Cllr J Cox suggested we approach Highways, Cllr Cox to email Clerk.
Bus Shelter - none
Play Area - None
Recreation Ground – nothing to report
Northside – nothing to report

2023/71 To consider action regarding street lights – Cllr Carter and the Clerk walked around site with the new lighting contractor (Cozens) to assess the condition of the failing solar lights on 23rd October. A report will follow.

2023/71 Update on Allotments – There are still a few allotments owners who have not paid. Cllr Unsworth to liaise with Clerk

2023/72 To consider any applicants for councillor vacancies – none

2023/73 To consider planning applications
PF/23/1881 - Melton Constable - 18 Tower Bank Industrial Estate, Hindolveston Road, Melton Constable – no objection

PF/23/2079 - Melton Constable - Land Adj To 1A Melton Street, Melton Constable, Norfolk – There has been a problem with the application process and this has not been posted – Cllr A Brown will follow this up.

2023/74 Finance

(i) To approve financial statement circulated by the Clerk on 25th October 2023 (Cash book, Budget, bank reconciliation and bank statement)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget and acknowledge balance from bank statement and the bank reconciliation. ALL AGREED

(ii) To agree retrospective payments and receipts circulated by Clerk on 25th October 2023. All invoices are emailed to authorisers before authorisation

On a PROPOSAL by Cllr Carter, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts. ALL AGREED

Ref attached sheet for receipts (Allotments)

Payments

4 th September 2023	£99.00	Play Inspection Co
4 th September 2023	£382.00	P Collins grasscutting
4 th September 2023	£390.00	P Minns grasscutting
6 th September 2023	£158.40	Wix website renewal
7 th September 2023	£408.00	Bench
18 th September 2023	£232.24	A Yacoubian CiLCA
19 th September 2023	£36.27	NPower
28 th September 2023	£291.41	A Yacoubian salary

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29 th September 2023	£45.83	Melton Constable Country Club
2 nd October 2023	£382.00	P Collins grasscutting
2 nd October 2023	£390.00	P Minns grasscutting
2 nd October 2023	£1051.44	NNDC Bin collection
18 th October 2023	£53.49	NPower

Receipts

29 th September 2023	£8000.00	Precept
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- iii To agree 2024/25 Precept was agreed at £18000. ALL AGREED
We currently have no contingency for the ageing play area. Allotments rent will be increased from £1.50 to £2.00 per rod. ALL AGREED. Clerk to issue notices to all allotment holders as a years notice is required.
- 2023/75 North Norfolk District Payphone removal proposal – Council would like to keep the phone box and keep it as a working telephone. Clerk to email NNDC in response to the email received.
- 2023/76 Consider installing a bottle bank – It was agreed that we should look into installing a bottle bank for a while, Cllr Unsworth & Cllr Carter voted for and Cllr Cox against
- 2023/77 Correspondence & Clerks report – Norfolk ALC promotes D Day 80 – 6th June 2024 – It was encouraged that PC’s light the beacon, it was agreed that we should light the beacon. ALL AGREED
Cllr Cox suggested that there should be some form of notification to Councils when trees are going to be removed. It was mentioned that a list is published and it is up to residents to check the list regularly. Cllr Cox suggested writing to NNDC to ask them to advise conservation areas when trees are going to be worked on. ALL AGREED
- 2023/78 To agree the date and time of next meeting - Next meeting 3rd January 2024

Meeting Closed 20.47 pm

Chair Dated