

11th July 2024

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

website: www.meltonconstablepc.info

email: clerkmeltonpc@gmail.com

Tel: 07894 061571

MINUTES of Melton Constable Parish Council meeting held on 11th July 2024 at 7.30 pm

Present: S Unsworth (SU)
D Carter (Chair)
John Cox (JC)
Elizabeth Goode (EG)

Cllr Andrew Brown
A Yacoubian: Clerk

- 2024/51 Apologies for Absence
Cllr Steffan Aquarone, Cllr T Jarman
- 2024/52 To approve the Minutes of Annual Parish Council Meeting held on 21st May 2024
Proposed Cllr Cox, Seconded Cllr Unsworth Minutes approved, ALL AGREED
- 2024/53 Declarations of Interest for items on the agenda and consider any requests for dispensations – none
- 2024/54 To consider matters arising from the last minutes not on the agenda for information only
- 2024/55 To receive County & District Reports – Cllr A Brown, not much to report due to the elections
- 2024/56 To adjourn the meeting to allow for public participation – no comments
- 2024/57 To receive members reports:
Churchyard – Looks good now the grass has been cut
Southside – Hedge in Astley Terrace been cut
Bus Shelter – need to check if the timetable has been fixed
Play Area - The goal posts have been removed now that the new ball wall has been installed. Brambles are growing back in the corner.
Recreation Ground – All in order, there are some moles but everything else is fine
Northside – Correspondence
- 2024/58 Update on new slide and ball wall installation in the Play Area – The Ball Wall and Slide have been installed but the fencing has not been removed yet. A letter has been received from a parishioner about the slide, Clerk to respond. A meeting will be arranged next week, once the fencing has been removed, to put up some signs and take photo's of the new play equipment.

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2024/59 Update on uncultivated allotments – 1st letter sent out on 12th June to cultivate allotments, 2nd letter to be sent out 12th July. It would appear that one of the tenants has moved away.

2024/60 To arrange clearing weeds around the War Memorial – This will be looked into at the next meeting as is too soon.

2024/61 To consider any applicants for Councillor vacancies – none

2024/62 To consider planning applications
PF/24/1323 - Melton Constable - Blakely Clothing HQ, Marriott Way, Melton Constable – no comment

2024/63 Finance

(i) To approve financial statement circulated by the Clerk on 1st July 2024 (Cash book, Budget, bank reconciliation and bank statement)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget and acknowledge balance from bank statement and the bank reconciliation. ALL AGREED

(ii) To agree retrospective payments and receipts circulated by Clerk on 1st July 2024. All invoices are emailed to authorisers before authorisation

On a PROPOSAL by Cllr Carter, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts. ALL AGREED

Payments

17/05/2024	NPower	Street Lighting	£62.30
28/05/2024	Melton Constable Country Club	Storage & Hall hire	£45.83
28/05/2024	A Yacoubian	Clerk salary	£309.48
30/05/2024	Cozens	Street Lighting	£36.00
31/05/2024	A Yacoubian	Signage bees at work	£32.63
31/05/2024	CAS Insurance	Annual insurance	£674.32
17/06/2024	Paul Collins	Grasscutting	£382.00
19/06/2024	NPower	Street Lighting	£58.29
25/06/2024	P Minns	Grasscutting	£400.00
25/06/2024	A Yacoubian	Cartridge Ink Canon	£19.99
28/06/2024	Melton Constable Country Club	Storage & Hall hire	£45.83
28/06/2024	A Yacoubian	Clerk salary	£309.08
30/06/2024		Account fee	£2.37

Receipts

02/04/2024	Grant National Lottery	£13,300.00
30/04/2024	NNDC Precept	£9,000.00
17/05/2024	HMRC VAT Refund	£439.44
04/06/2024	Interest from savings account	£0.48

2024/64 Correspondence & Clerks report

To adopt policies

Financial Regulations for Parish Council's over £25,000 income/expenditure

PROPOSED Cllr SU

SECONDED Cllr JC

11th July 2024

Amended Risk Assessment Policy

PROPOSED Cllr SU SECONDED Cllr JC

Updated Standing Orders

PROPOSED Cllr SU SECONDED Cllr JC

Signage – Signs received from National Lottery

Correspondence - Correspondence from Parishioner regarding speeding through Melton Constable. Various options were considered, Highways state that parked cars slow traffic but there is always an issue with parking in Melton Constable and exiting side roads in-between parked cars. The only area where speeding can occur is either coming into, or leaving, Melton Constable. To be discussed further in September.

Cost of new printer for Clerk - £50.00

Signage for Play Area - £55.40

Sign Unity Trust Mandate – mandate signed

2024/65 To agree the date and time of next meeting - 26th September 2024

Meeting Closed 20.54 pm

Chair Dated