

28th September 2022

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

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MINUTES of the Melton Constable Annual Parish Council meeting held on 28th September 2022 at 7.30 pm

Present: S Unsworth (SU)
A Crawford (AC Chair)
J Cox (JC)

A Yacoubian: Clerk
Cllr Andrew Brown

2022/49 Apologies for Absence
Steffan Aquarone, Dave Carter, Tina Jarmin

2022/50 To approve the Minutes of the Parish Council Meeting held on 13th July 2022
On a PROPOSAL by Cllr Cox SECONDED by Cllr Unsworth, it was AGREED to accept the minutes of the meeting of 13th July 2022 as a true and accurate record.

2022/51 Declarations of Interest - none

2022/52 To consider matters arising from the last minutes – JC suggested allowing areas of the Graveyard to be left as meadow and only cut the grass around the gravestones & paths

2022/53 To receive County & District Reports (circulated previous -to the meeting)
Cllr Steffan Aquarone- Boundary Commission & Constituency
Cllr Aquarone is going to stand for North Norfolk MP, he also wants to be more visible and is happy to attend a meeting if there is something on the agenda which would benefit from his input.
Cllr Andrew Brown-
Nutrient neutrality – progress is being made
For full report ref Cllr Brown

2022/54 To adjourn the meeting to allow for public participation
No members of the Public were present

2022/55 To receive members reports:
Churchyard – To consider a meadow and maintain paths.
Bus Shelter – Nothing to report
Play Area - Wicksteed have completed the works & the basketball net has been repaired. Repairs to the fence & concrete base for bench to be considered. SU proposed getting a quote to fix the fence, JC seconded
Recreation Ground – No issues

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Northside – Path outside the kebab takeaway & shop needs repairing. Clerk to issue a letter to No43 Fakenham Road, which comprises Norfolk Gems & Melton Pizza & kebab.

Southside – nothing to report

2022/56 Allotments - Letter to Mr Turner regarding debris on the allotment. Rent collection is to be held on 5th October in The Junction 7– 9 pm.

2022/57 To consider any applicants for councillor vacancies – none

2022/58 To consider planning applications - none

2022/59 Finance

(i) To approve financial statement circulated by the Clerk (Cash book & Budget)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget

(ii) To agree retrospective payments circulated by Clerk

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments

15.07.22		£13.25			DD Westcotec
18.07.22		£939.12	x	x	NNDC Bin collection
20.07.22		£36.28			DD N Power
26.07.22		£90.00			Junction Hall Hire
27.07.22		£315.00			Matthew Grey - Allotment clearance Plot 45
28.07.22		£265.20			A Yacoubian Clerk salary
01.08.22		£358.00			P Collins grass cutting
01.08.22		£380.00			P Minns grass cutting Burgh Parva church yard & bus stop
17.08.22		£36.62			DD Npower
18.08.22		£13.25			DD Westcotec
18.08.22		£13.25			DD Westcotec
18.08.22		£13.25			DD Westcotec
18.08.22		£13.25			DD Westcotec
30.08.22		£265.20			A Yacoubian Clerk salary
7.09.22		£358.00			P Collins grass cutting
7.09.22		£364.80			Community Heartbeat
9.09.22		£12.46			Refund K Cotgrove domain name Wix
9.09.22		£158.40			Wix Website Premium fee
15.09.22		£13.25			Westcotec

2022/60 Correspondence & Clerks report

Documents held at Holt solicitors need to be collected, there is no need to register the War Memorial deeds

Clerk to advise Big Prawn Co to take down their sign, also Paffron & Scott to take down theirs too. No4 Briston Road

2022/61 Remembrance Sunday Service

SU to contact British Legion re crosses & names, Clerk to order a wreath (£50) & crosses once details have been provided

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2022/62 To Agree Proposed Monthly Costs using The Junction as Registered Office, Storage and usage of the hall for meetings

Is proposed an annual spend of £550 to cover a service of Registered Address, Hall usage for meetings throughout the year, storage of equipment and archive files.

Registered offices £50pa

Storage £350pa

Hall and Heating included: £150.

Cllr DC proposed a regular monthly payment starting October. Six months at £45.83 (=£275 of 2022/23 budget consumed). Same for 2023/24: £45.83pm / £550pa.

PROPOSED AC (as Chair), SECONDED JC & SU

2022/63 Update on Electric car charging points

Nothing to Update

2022/64 Update on Village Hall proposal

Currently St Mary's is not suitable as a Village Hall as it lacks washrooms. It is also not easily accessible from paths or roads with inadequate lighting. We will monitor the Church feasibility study over the coming months as to whether it will be realistic to re-configure as a potential Heritage Centre.

2022/65 To agree the date and time of next meeting - Thursday 10th November 2022 @ 7.30pm

Meeting Closed 8.32 pm

Chair Dated