

11<sup>th</sup> December 2018

MELTON CONSTABLE PARISH COUNCIL

**Clerk: K Cotgrove**  
**Bodgers Field**  
**Norwich Road**  
**Briston**  
**Melton Constable**  
**NR24 2BB**

**website: [www.meltonconstablepc.info](http://www.meltonconstablepc.info)**  
**email: [clerkmeltonpc@gmail.com](mailto:clerkmeltonpc@gmail.com)**  
**Tel: 01263 587755**

**MINUTES** of the Melton Constable Parish Council meeting held on 11<sup>th</sup> December 2018 7.30pm at the Country Club.

Present: S Unsworth  
S Meacock  
A Crawford  
J Tosney  
K Cotgrove Clerk  
P Butikofer (North Norfolk District Councillor)  
0 members of the public

2980 Apologies for Absence

On a PROPOSAL by Cllr Crawford SECONDED by Cllr Tosney it was AGREED to Accept apologies for Cllrs Smith & Cox and County Cllr Aquarone.

2981 Minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2018

On a PROPOSAL by Cllr Meacock SECONDED by Cllr Crawford, it was AGREED to accept the minutes of the meeting of 13<sup>th</sup> November as a true and accurate record, following an amendment.

2982 Declarations of Interest

None.

2983 Matters Arising from Last Minutes

2965. Cllr Unsworth hasn't had opportunity to meet with Cllr Tosney to discuss removal of the Japanese Knotweed.

2970. The Meadow Lane has now been cut.

2984 County & District Councillor reports

County Cllr Aquarone sent apologies, and had nothing to report.

District Cllr Butikofer reported that following a change in leadership, following a vote of no confidence in the previous leadership, at the Council, views of the public are being sought. Feedback to the Council's service and activities are welcomed at [yourpriorities@north-norfolk.gov.uk](mailto:yourpriorities@north-norfolk.gov.uk). From January, monthly surgeries will be held at the Council offices. The first session will be 10<sup>th</sup> January. 30-minute appointments can be booked. The District Council are considering installing solar panels at the Cromer office. Work has been completed to Fakenham car park, adding 70 spaces. There has been approval for a new artificial grass football pitch in North Walsham at a cost of £850,000, through a joint development between North Norfolk District Council and North Walsham High School. The school are providing the land, and the Council are contributing 40% of the cost. There is still £130,000 available for the Market Town initiative. Due to the change in leadership, the Egmere project is going to independent scrutiny.

*District Cllr Butikofer left the meeting at 19:49*

2985 To adjourn the meeting for public participation

No members of the public were in attendance.

2986 Members' Reports

Churchyard: No report.

Southside: Cllr Cox sent an email to confirm that the Grove Road play area is looking much better now it has been cut.

Bus shelter: No report.

Play area: The tractor tyre has been removed, by Reepham High School Allotment Project. Cllr Meacock has moved the pieces of wood to his allotment plot. The Clerk has spoken to ex Cllr Hayes, who advised that they were left over from a previous project, and were kept in case anyone wanted them for their allotment. Paint is chipping off the slide in the play area. This will be looked at in the spring.

Recreation Ground: Someone has driven a quad or similar on the grass, causing ruts. It is not known who did this, and the situation will be monitored. The Clerk will arrange for mole removal.

Northside: All good.

Allotments: Nearly all allotment holders have renewed and paid. One plot has been offered to someone waiting, and two others may be taken. The person who was reported regarding animal neglect has sold most of his chickens and has agreed to abide by the terms of the agreement regarding welfare.

Streetlights: There is possibly a light out on Grove Road.

2987 To update on a license arrangement with the Felbeck Trust to create an allotment restoration project on allotments unsuitable for cultivation

Despite chasing, still nothing has been heard from the agents. The Clerk will attempt to contact G W Harrold via another route.

2988 To agree a payment settlement with CGM for grass cutting

The Clerk has calculated that the Parish Council have paid £1107.92 this year for £1220.54 worth of cutting, meaning that the Parish Council is in credit by £112 approximately. It was noted that these figures take into account that Grove Road was cut free of charge as a goodwill gesture. On a PROPOSAL by Cllr Crawford, SECONDED by Cllr Meacock, it was AGREED that the Clerk will contact CGM to terminate the contract with no additional payment.

2989 To consider grass cutting quotations

The Clerk is still waiting for two further quotations, so it was agreed to defer this to next month.

2990 To discuss a Parish map

Cllr Cox was not at the meeting, so this item was deferred to next month.

2991 To consider co-option of a Parish Councillor

Cllr Unsworth spoke to the Parishioner who is not interested in joining the Parish Council. It was agreed that the Clerk will put an advertisement on the noticeboard, for anyone interested to contact her. This will remain as an agenda item, in case someone comes forward.

2991 Planning applications

None.

2992 Finances

(i) On a PROPOSAL by Cllr Tosney, SECONDED by Cllr Meacock, the monthly statement was approved

(ii) On a PROPOSAL by Cllr Crawford SECONDED by Cllr Unsworth it was AGREED to approve the following payments:

|        |            |                   |         |
|--------|------------|-------------------|---------|
| 102021 | K Cotgrove | Salary & expenses | £147.40 |
| 102022 | HMRC       | Clerk's Tax       | £22.60  |

11<sup>th</sup> December 2018

|        |            |                                 |         |         |
|--------|------------|---------------------------------|---------|---------|
| DD     | E.On       | Electricity                     | £25.03  |         |
| 102023 | J Morrison | Hedge cutting, bench repair etc | £652.00 |         |
|        |            |                                 | TOTAL   | £847.03 |

(iii) The following receipts were noted:

|                   |          |
|-------------------|----------|
| Allotment rent    | £111.50  |
| HMRC – VAT rebate | £1149.50 |

The Clerk has received a quote for repairs to the picnic bench and the fence in the play area; £71 for the bench and £27 for the fence. On a PROPOSAL by Cllr Crawford, SECONDED by Cllr Tosney, these were AGREED.

2993 Correspondence

None.

2994 Items for January agenda

Felbeck Trust lease, co-option, Parish map, grass cutting.

2995 Date and time of next meeting

It was agreed that the date and time of the next Parish Council meeting would be Tuesday 15<sup>th</sup> January 2019 at 7.30pm.

20:18: Meeting Closed

Clerk ..... Chair ..... Dated .....