

9th March 2022

MELTON CONSTABLE PARISH COUNCIL

Minutes of the Melton Constable Parish Council meeting held on 9th March 2022 at 7.30pm at the Country Club.

**Present: D Carter (Chairman) (DC)
S Unsworth (SU)
A Crawford (AC)
J Cox (JC)
T Jarman (TJ)
Cllr. Andrew Brown (AB)
Amanda Yacoubian (AY) Clerk
0 members of the public**

- 1 Apologies for Absence
Apologies were received from Cllr S Aquarone. Apologies accepted.
- 2 Minutes of the Parish Council Meeting held on 26th January 2022
PROPOSED (TJ) SECONDED (AC) and agreed to approve the minutes of the meeting of 26th January 2022 as a true and accurate record.
- 3 Declarations of Interest
None
- 4 To consider matters arising, not covered on the agenda
2022 Precept voted not to increase however Council says increase 0.6%, AB will look into this.
- 5 To confirm Amanda Yacoubian as Melton Constable Parish Clerk. Confirmed
- 6 Reports from District & Norfolk County Councillors
Report from Andrew Brown, District Councillor
Clerk had circulated the report prior to the meeting.
Second Homes Tax loopholes
Visit North Norfolk (expired)
Environmental Update
Car parking Charges
Cromer Pier
Council Tax Budget 2022-23
Conservation Area Appraisals & Local Plan Consultations
Help & Advice with the cost of Living
Town & Parish Council Engagement Forum
New Council Leader Appointed

Report From Steffan Aquarone, Norfolk County Councillor
None received
- 7 To adjourn the meeting to allow for public participation
No members of the public were in attendance.

- 8 To receive members' reports
- (i) Churchyard – TJ Some bricks have been dislodged at the entrance to the ruined church, also cabling is close to trees, TJ look into reporting. This should be the Churches responsibility, DC may be able to contact local Church Warden re fallen bricks
 - (ii) Southside – JC mentioned Clearing on the old gasworks site. Need to write to Brown to clear old fencing etc
 - (iii) Bus shelter – needs clearing constantly, could be put on a litter watch, AB to contact SERCO or email cleansing @ North Norfolk.co.uk to report
 - (iv) Play area – SU has been monitoring, no issues. Wait for inspection. Basket ball hoop has been delivered, SU to contact Jim Morrissey in Briston to fit, ask about fitting bench, also to look into soft surface for play area
 - (v) Recreation Ground – The gate has been lifted and will not close, DC to look into.
 - (vi) Northside – Nothing to report. JC to check lights
- 9 Allotments – All in order, fewer rats. SU trying to get quote on tree work
- 10 To update on and discuss
- (i) Using a software utility for Accounting and Allotment Administration
JC proposed & AC seconded, all the Councillors approved
 - (ii) Queen's Jubilee Celebrations
Lighting beacon to go ahead, next meeting will decide who to light the beacon.
AY to check with insurance, The coat of arms on the beacon needs painting, to be considered
- 11 To consider any applications for Councillor vacancies
Declaration of acceptance of Office & Register of Interests.
Need to put an advert in the Briston & District news (AY to look into)
- 12 To consider planning applications
None to review
- 13 To approve the Financial Statements
The financial statements were distributed to Cllrs prior to the meeting.
PROPOSED (JC) SECONDED (SU) that the financial statements were approved and payments submitted approved.

Payments

Date	Supplier	Details	Amount	Approved
	NALC	Subscription	£116.04	yes
	Curry's	Laptop	£528.99	yes
	Microsoft	Software	£45.19	yes
	Box files	Stationary	£24.38	yes
	Westcotec	Lighting Mar & April	£13.25 x 2	yes
	Rialtas	Software Allotments	£1103.10	yes

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	Return to Donor		£250.00	yes
	Bolts for gate		£26.50	yes
	Bridge over stream		£190.00	yes
	NPT&S	Subscription	£145.10	yes
	Clerks salary		£265.20 pcm	yes
	S Drewell	Rat catcher	£150.00	yes

- 14 Correspondence & Clerks report
AY to send details of NPT&S courses to TJ
- 15 Items for the next agenda
Lighting the Beacon
- 16 To agree the date and time of next meeting
Wednesday 11th May 2022 at 7.30pm Country Club.

8.30pm Meeting Closed

Signed Chair

Dated