

Amanda - I drafted this bank rec as an example for you. Hope it helps 😊

MC PARISH COUNCIL  
Financial Year 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022  
Reconciliation – €

Balance per bank statements as at 31 <sup>st</sup> March 2022	£	£
Current Account – 10632422		20218.00
Savings Account – 90509094		326.21
Total		20544.21
No unrepresented cheques o/s		
Net balances as at 31 <sup>st</sup> March 2022		£ 20544.21

Balance per bank statements as at 1 <sup>st</sup> April 2021	£	£
Current Account – 10632422		18982.47
Savings Account – 90509094		326.17

Total

19308.64 - £19309 - round up

Add: Receipts in the year as at 31<sup>st</sup> March 2022

£18217.27

✓

Less: Payments in the year as at 31<sup>st</sup> March 2022

£ 16981.70

Less unrepresented cheques

£ 0.00

Closing balance of cash books as at 31<sup>st</sup> March 2022

£20544.21 - £20544 - round down

payment £13.25 10.8.21 not made!

- Staff costs - do not include expenses in this figure -  
I couldn't get this figure to agree. I got → £3350.25