

8th March 2023

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

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MINUTES of Melton Constable Parish Council meeting held on 8th March at 7.30 pm

Present: S Unsworth (SU)
D Carter (Chair)
John Cox (JC)
Tina Jarmin (TJ)

A Yacoubian: Clerk
1 member of the public

2023/15 Apologies for Absence
Cllr Andrew Brown, Cllr Steffan Aquarone

2023/16 To approve the Minutes of Parish Council Meeting held on 11th January 2023
On a PROPOSAL by Cllr Cox SECONDED by Cllr Unsworth, it was AGREED to accept the minutes of the meeting of 11th January 2023 as a true and accurate record.

2023/17 Declarations of Interest - none

2023/18 To consider matters arising from the last minutes – fence is now repaired on the play area. There is no news from Steffan regarding the broken tarmac in front of the kebab shop

2023/19 To receive County & District Reports (circulated previous to the meeting)
Cllr Steffan Aquarone – for full report ref Steffan Aquarone, sent to Councillors on 8th March 2023
Cllr Andrew Brown - For full report ref Cllr Brown. Sent to Councillors on 8th March 2023

2023/20 To adjourn the meeting to allow for public participation

2023/21 To receive members reports:
Churchyard – Nothing to report. Some trees are close to cables. Clerk to mention this to the Vicar
Bus Shelter – Nothing to report.
Play Area - There have been complaints about dog waste, Clerk to look into whether other parish councils ban dogs from play areas. Re positioning the goal is posts to be looked into that are currently being stored behind the sheds to deter parishioners from kicking the ball against the fence.
Recreation Ground – nothing to report

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Northside – Clerk to send another letter to the owner of the kebab shop regarding the deteriorating tarmac hard standing in front of the shop.

Southside – The rubbish is collecting in the passage way again, Clerk to contact property owner. Also there are a lot of fallen leaves on the main road and around the surgery, these need clearing, Clerk to contact Highways.

2023/22 To decide on course of action regarding street light improvements. All of the street lights that were flickering have now been repaired. Clerk to follow up email from E.ON next regarding new street lights and funding, it was mentioned that it is important that the lights only come on when activated and are not on permanently.

2023/23 Allotments – An allotment has become available so it will be allocated to someone on the waiting list

2023/24 To consider any applicants for councillor vacancies – nomination packs will be collated and Clerk has an appointment with NNDC on 24th March

2023/25 To consider planning applications – PF/23/0328 - Unit 4, Marriott Way, Melton Constable – The Council has no objections to this application

2023/26 Finance

(i) To approve financial statement circulated by the Clerk on 1st March 2023 (Cash book & Budget)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget

(ii) To agree retrospective payments and receipts circulated by Clerk on 1st March 2023

On a PROPOSAL by Cllr Jarmin, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts.

16.01.23		£475.20		P Minns fence repair & Bench repair
19.01.23		£33.69		Npower
10.01.23		£13.25	x	GoCardless Westcotec
27.01.23	£119.04			Aylsham depot payment for delegated grass cutting
30.01.23		£291.41		A Yacoubian Clerk salary
30.01.23		£45.83		Melton Constable Country Club
17.02.23		£32.90		N Power
23.02.23		£13.25	x	GoCardlessWestcotec
28.02.23		£291.41		A Yacoubian Clerk salary
28.02.23		£45.83		Melton Constable Country Club

2023/27 Correspondence & Clerks report –

Review condition of Notice Board, the notice board has been cleared of moss, washed down and polished but it has been noted that some of the wood is rotting. Bins on recreation field, these are being emptied so no further action.

Grass cutting, it was decided to request further quotes for grass cutting and review frequency and the way the grass is cut in the graveyard.

Defibrillator, email to be sent to APPROVE the purchase of replacement electrode pads which will become out of date on April 23rd. PROPOSED Cllr Unsworth, SECONDED Cllr Carter.

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Microsoft 365. Microsoft Office is being replaced by Microsoft 365 which requires an annual fee. Clerk to look into the original contract when the laptop was purchased to see if the license is due to expire.

Coronation, it was AGREED that should the village wish to mark the event during the Bank holiday by lighting the Beacon” the parish council would not object PROPOSED Cllr Unsworth, SECONDED Cllr Cox, all Cllrs agreed .

Electric charging points – Clerk to speak to Cllr Andrew Brown.

2023/28 To agree the date and time of next meeting - Annual General Meeting,
Annual Parish Council Meeting Thursday 11th May. Annual Parish Meeting 25th
May 2023. Dates to be published in the Briston & Parish Newsletter (before 15th)

Meeting Closed 20.51pm

Chair Dated