

10th November 2022

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

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MINUTES of the Melton Constable Annual Parish Council meeting held on 10th November 2022 at 7.30 pm

Present: S Unsworth (SU)
A Crawford (AC)
D Carter (Chair)
John Cox (JC)

A Yacoubian: Clerk

- 2022/66 Apologies for Absence
Cllr Steffan Aquarone, Cllr Andrew Brown, Cllr Tina Jarmin
- 2022/67 To approve the Minutes of the Parish Council Meeting held on 28th September 2022
On a PROPOSAL by Cllr Crawford SECONDED by Cllr Unsworth, it was AGREED to accept the minutes of the meeting of 28th September 2022 as a true and accurate record.
- 2022/68 Declarations of Interest - none
- 2022/69 To consider matters arising from the last minutes – Wreath and crosses have arrived and are ready for Sunday Remembrance Service
- 2022/70 To receive County & District Reports (circulated previous to the meeting)
Cllr Steffan Aquarone
Cllr Andrew Brown
For full report ref Cllr Brown
- 2022/71 To adjourn the meeting to allow for public participation
No members of the Public were present
- 2022/72 To receive members reports:
Churchyard – Nothing to report.
Bus Shelter – Nothing to report
Play Area - Fence has not been repaired yet, to be chased
Recreation Ground – No issues
Northside – There is a problem with a light flickering which has been going on for about 3 years, Clerk to chase Westcotec. There has been no response regarding the broken tarmac outside the Kebab Shop, Clerk to contact Highways
Southside – Leaves need to be cleared.

10th November 2022

2022/73 Allotments – All the rent has been collected apart from 4 tenants who still haven't paid. All the chickens on the allotments are housed/covered. Letters to be issued to these tenants to advise them that the allotment tenancy will be terminated if no payment received within 40 days of original request.

2022/74 To consider any applicants for councillor vacancies – none
Allyson Crawford has tendered her resignation as from today's meeting. The Council expressed regret that Allyson no longer wishes to stand as a Councillor and thanks Allyson for the service provided for more than 7 years. As this leaves the Council short of Councillors it was decided to do a leaflet drop to encourage applicants. 200 leaflets will need to be printed. Jon will create leaflets and Jon & Steve will leaflet drop.

2022/75 To consider planning applications – LA/22/2275 Fire Engine House, Melton Park, Dereham Road – no objection

2022/76 Finance

- (i) To approve financial statement circulated by the Clerk (Cash book & Budget)
On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget
- (ii) To agree retrospective payments and receipts circulated by Clerk
On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts.

10th November 2022

15.09.22		£13.25		Westcotec
15.09.22	£7.50			H Birley
15.09.22	£15.00			T Sparey
15.09.22	£15.00			L May
15.09.22	£30.00			C Veary
16.09.22	£40.50			J Quinlan
16.09.22	£15.00			D Frior
16.09.22	£30.00			D Canty
16.09.22	£15.00			P Wright
20.09.22	£15.00			P Litt
20.09.22	£30.00			J&A Woodhouse
20.09.22	£12.00			S Lines
20.09.22	£37.50			K Holmes
20.09.22	£15.00			V Henderson
20.09.22	£12.00			G Nash
20.09.22	£6.75			J Cox up to Sept 22
21.09.22		£13.25		Westcotec
26.09.22	£15.00			C Lambert
26.09.22	£15.00			K Saward
27.09.22	£15.00			CJ Ceary
27.09.22	£30.00			C Riseborough
27.09.22	£30.00			C Riseborough
27.09.22		£36.80		N Power
28.09.22		£265.20		A Yacoubian (Clerk salary)
28.09.22	£15.00			S Unsworth
30.09.22	£7,255.00			NNDC Precept
30.09.22	£75.00			Compensation Barclays
30.09.22	£45.00			S Barnes
30.09.22		£7.33		A Yacoubian stamps & envelopes
30.09.22		£10.00		A Yacoubian testing card reader refunded 3.10.22
30.09.22		£380.00		P Minns
3.10.22	£15.00			Lagrange-Cagle
3.10.22	£10.00			A Yacoubian testing card reader refunded 3.10.22
3.10.22	£15.00			Neil Sturman
4.10.22	£27.75			M Edwards
4.10.22	£15.00			M Sewell
4.10.22		£50.00		A Yacoubian Poppy wreath
5.10.22	£9.00			J Poore
5.10.22	£15.00			S Middleton
6.10.22	£15.00			N Palmer
6.10.22	£30.00			K Dent
6.10.22	£15.00			S Williamson
6.10.22	£15.00			CSI Langton
6.10.22		£358.00		P Collins
7.10.22	£180.00			Card payments allotments
10.10.22		£34.80		Purchase of card reader & percentage deduction payments rec/d
10.10.22	£7.50			A Crawford
12.10.22	£30.00			S James
12.10.22	£15.00			C Kendell
13.10.22	£15.00			T Jarmin
13.10.22	£255.00			Post office credit of rents collected
14.10.22	£15.00			Emily Howard
19.10.22		£38.29		Npower
19.10.22		£13.25		GoCardless Westcotec
19.10.22		£2,218.31		Wickstead
28.10.22		£265.20		A Yacoubian Clerk salary
28.10.22		£45.83		Melton Constable Country Club

10th November 2022

(iii)To acknowledge increase in salary Clerk (£13.45 per hour, £291.41 per month) to amend existing standing order for monthly payments & make a one off payment of £209.68 for backdated payrise to April 2022
On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth, it was agreed to approve the above

(iv)To agree 2023/24 Budget
On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth, it was agreed to approve the DRAFT Budget.

(v) To agree 2023/24 Precept
On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth, it was agreed to approve the DRAFT precept of £18000. This will be reviewed at the next meeting in January and submitted before 31st January 2023.

2022/77 Correspondence & Clerks report
Deeds are to be kept in a locked filing cabinet in the room that is now rented by the PC. Big Prawn Co have removed their sign.
Paffron & Scott have written in about the sign stating that it has been there for more than 5 years.
A monthly s/o has been set up for £45.83 for storage, registered address & rent meeting room.

2022/78 To agree the date and time of next meeting - 11th January 2022 @ 7.30pm

Meeting Closed 20.43 pm

Chair Dated