

14<sup>th</sup> January 2020

**MELTON CONSTABLE PARISH COUNCIL**

**Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB**  
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**MINUTES** of the Melton Constable Parish Council meeting held on 14<sup>th</sup> January 2020 7.30pm at the Country Club.

Present: S Unsworth D Carter  
E Smith J Cox  
A Crawford K Cotgrove (Clerk)  
2 members of the public

3188 Apologies for Absence

On a PROPOSAL by Cllr Crawford, SECONDED by Cllr Smith, it was AGREED to accept apologies for Cllr Meacock, District Cllr Brown and County Cllr Aquarone.

3189 Minutes of the Parish Council Meeting held on 10<sup>th</sup> December 2019

On a PROPOSAL by Cllr Carter SECONDED by Cllr Smith it was AGREED to accept the minutes of the meeting of 10<sup>th</sup> December as a true and accurate record.

3190 Declarations of Interest

Cllrs Carter and Unsworth declared a non-pecuniary interest in the Railway Institute.

3191 Matters Arising from Last Minute

3185. The Clerk has received correspondence from the police that they would not support the Parish use of cardboard cut outs.

3180. The handyman should carry out work within the next two weeks.

3192 County & District Councillor reports

None.

3193 To adjourn the meeting for public participation

William Heal was in attendance, to draw Councillors' attention to Margaret Bumphrey's receipt of British Empire Medal. This will be covered in Correspondence.

*Parishioner left at 19:38.*

3194 To discuss and approve the Railway Institute leaflet

The latest draft of the leaflet was emailed to Councillors prior to the meeting. A few grammatical errors were noted. It was AGREED that the Parish Council agree the concept of what the committee are trying to do. The leaflets will be distributed and hopefully advertised in the Briston News February edition. The meeting will be on 6<sup>th</sup> March at 7:30pm. It is hoped that there will be a good turnout, to enable it to move forward.

*Parishioner left at 19:46.*

3195 Members' Reports

Churchyard: looking good.

Southside: The footpath near the bus stop needs clearing. The Clerk will report to Highways.

Bus shelter: all tidy.

Play area: the dog poo bin outside the play area, and another near the waterworks haven't been emptied. The Clerk will contact NNDC. There have been further reports of drug dealing in the play area, both in the evening, and very early morning. The Clerk will report to the police.

Recreation Ground: The bin at the far side of the Rec is now being emptied. The gate has been repaired.

Northside: One property along the main road has a large echium plant which, if left, will grow to obscure the footpath in the summer. The Clerk will write to the householder to

14<sup>th</sup> January 2020

ask them to ensure it is kept cut back. There is a problem with dog fouling in the village again. The bus shelter light turns off at midnight, so the bus stop is dark when people are waiting for the 7am bus. The Clerk will contact Westcotec to see if the timer can be programmed to come on in the morning too. Double yellow lines have been repainted. Allotments: Four plots are available – Clerk to contact people on the waiting list. The Clerk will contact licensed waste carriers to obtain quotes to clear two plots. The hedge on Meadow Lane should be cut within 2 weeks. Streetlights: Two lights have been repaired and two lights are flickering and have been reported.

3196 To update on a license arrangement with the Felbeck Trust to create an allotment restoration project on allotments at present unsuitable for cultivation

Despite emailing, the Clerk has had no response from the agents. She will continue to chase.

3197 To update on vermin problems in the village

Work has commenced, and should be completed in February.

3198 Planning applications

A Decision notice for the appeal for application PF/19/0481 has supported the refusal of the original application. It was noted that the property has carpet and a sofa outside. The Clerk will write to the owner to request removal.

3199 Finances

(i) Financial Statement - On a PROPOSAL by Cllr Carter, SECONDED by Cllr Cox, the monthly statement and budget update was approved

(ii) Payments - On a PROPOSAL by Cllr Crawford, SECONDED by Cllr Smith it was AGREED to approve the following payments:

102100	J Morrison	Plot markers and Rec gate repair	£311.00	
102101	K Cotgrove	Clerk's January salary and expenses	£180.21	
102102	HMRC	Clerk's January tax	£22.80	
102103	Westcotec	Lighting maintenance	£13.25	
102104	Melton Constable Country Club	Hall hire for meetings	£57.00	
			TOTAL	£584.26

3200 Correspondence

(i) Margaret Bumphrey was awarded the British Empire Medal in the new year honours list, for services to the community of Briston. It was noted that she also carried out a large amount of voluntary work in Melton Constable and Hindolveston too. The Parish Council recorded its thanks to Mrs. Bumphrey.

(ii) Cllr Unsworth and Cllr Carter will be attending the NNDC Forum on behalf of the Parish Council.

3201 Items for February agenda

Railway Institute leaflet. Felbeck. Vermin problems. Annual Parish Meeting date. The Clerk will invite Anna Clark to come and talk about Community Led Hosing at the February or March meeting.

3202 Date and time of next meeting

Tuesday 11<sup>th</sup> February 2020, 7:30pm.

20:22: Meeting Closed

Clerk ..... Chair ..... Dated .....