

3rd January 2024

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

website: www.meltonconstablepc.info

email: clerkmeltonpc@gmail.com

Tel: 07894 061571

MINUTES of Melton Constable Parish Council meeting held on 3rd January at 7.30 pm

Present: S Unsworth (SU)
D Carter (Chair)
John Cox (JC)
Elizabeth Goode (EG)
Tina Jarman (TJ)

A Yacoubian: Clerk
Cllr Andrew Brown

2024/1 Apologies for Absence
Cllr Steffan Aquarone, Lucy Meacock

2024/2 To approve the Minutes of Parish Council Meeting held on 1st November 2023 - Proposed Cllr Cox, Seconded Cllr Unsworth Minutes approved, ALL AGREED

2024/3 Declarations of Interest for items on the agenda and consider any requests for dispensations – none

2024/4 To consider matters arising from the last minutes - none

2024/5 To receive County & District Reports – Cllr Andrew Brown circulated a report on 2nd January & Steffan Aquarone circulated a report on 3rd January

2024/6 To adjourn the meeting to allow for public participation – no comments

2024/7 To receive members reports:

Churchyard – None

Southside – Cllr Cox, Clerk to request Highways to clear some of the path opposite the Co-op, a foot of growth has reduced the width of the pavement from four feet to three feet. Near the beacon, something needs to be done to prevent drivers driving across the grass to enter the field opposite.

Bus Shelter – Cllr Jarman will visit the school. Clerk to write letter

Play Area - Fence panel has been broken by footballs being kicked against it. Clerk to get quotes to install the goal posts.

Recreation Ground – no problems

Northside – Cllr Goode mentioned that litter is all around the village, it was suggested to arrange a litter picking date. Cllr A Brown can arrange for equipment to be dropped off by NNDC on a specific date. CIRCO are contracted to take litter away from the streets if there is a lot of litter collected. Clerk to arrange a date

3rd January 2024

suitable with the Council and prepare posters and advertise the event. Cllr Goode also mentioned that allotment holders are parking on their allotments.

2024/8 Update on Allotments – Plot 55 has not been paid and no response from the allotment holder. There is poultry on the plot, clerk to send recorded delivery letter to remove poultry within 1 week otherwise the Council will arrange to have them removed at the allotment holders cost.

2024/9 To consider options for grass cutting 2024 – Clerk to advise grass cutter who cuts the Churchyard to attend area A every 3 weeks & area B every 6 weeks. Rec and play area, must stick to the contract. Cllr Carter to ask if anyone can strim the nettles.

2024/10 To consider any applicants for councillor vacancies – none

2024/11 To consider planning applications
PF/23/2079 - Melton Constable – Land adjacent to 1A Melton Street, Melton Constable. It was discussed that the proposed property is not in keeping with the existing properties and is taking up valuable green area. Cllr Cox proposed the Council should object to the application, ALL AGREED.

2024/12 Finance

(i) To approve financial statement circulated by the Clerk on 28th December 2023 (Cash book, Budget, bank reconciliation and bank statement)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget and acknowledge balance from bank statement and the bank reconciliation. ALL AGREED

(ii) To agree retrospective payments and receipts circulated by Clerk on 28th December 2023. All invoices are emailed to authorisers before authorisation

On a PROPOSAL by Cllr Carter, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts. ALL AGREED

28/11/2023	£291.41	A Yacoubian
28/11/2023	£45.83	Melton Constable Country Club storage
30/11/2023	£36.00	Cozens
05/12/2023	£382.00	P Collins
19/12/2023	£71.52	N Power
28/12/2023	£291.41	A Yacoubian
28/12/2023	£45.83	Melton Constable Country Club storage

2024/13 North Norfolk District Payphone removal proposal – It was decided that the Council does not want to adopt the phone box. Cllr Carter PROPOSED, Cllr Goode SECONDED, ALL AGREED

2024/14 Consider contribution to Parish Newsletter – Clerk to email Briston & District Newsletter

3rd January 2024

- 2024/15 Consider installing a bottle bank – It was decided not to install a bottle bank because of the current issues with litter in the parish.
- 2024/16 Consider removing the remains of the slide in the play area – It was mentioned that this was unsafe, Cllr TJ to carry out some exploration to find out what this job involves.
- 2024/17 Correspondence & Clerks report
To adopt Biodiversity policy – ALL AGREED
To sign standing order mandate for Barclays
To consider switching bank account away from Barclays – Clerk to proceed with Unity Trust Bank, ALL AGREED
- 2024/18 To agree the date and time of next meeting - Next meeting 7th March 2024

Meeting Closed 21.14 pm

Chair Dated