

10<sup>th</sup> March 2020

**MELTON CONSTABLE PARISH COUNCIL**

**Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB**  
**01263 587755 / 07754 885750** **clerkmeltonpc@gmail.com**

**MINUTES** of the Melton Constable Parish Council meeting held on 10<sup>th</sup> March 2020 7.30pm at the Country Club.

Present: S Unsworth D Carter  
S Meacock J Cox  
A Crawford K Cotgrove (Clerk)  
A Brown (District Councillor)  
0 members of the public

3221 Apologies for Absence

On a PROPOSAL by Cllr Meacock, SECONDED by Cllr Crawford, it was AGREED to accept apologies for Cllr Smith.

3222 Minutes of the Parish Council Meeting held on 10<sup>th</sup> February 2020

On a PROPOSAL by Cllr Crawford SECONDED by Cllr Cox it was AGREED to accept the minutes of the meeting of 10<sup>th</sup> February as a true and accurate record.

3223 Declarations of Interest

None.

3224 Matters Arising from Last Minute

3206 – There has been no contact from the handyman.

3210 – Rubbish clearance is being dealt with.

3218 – BT will not supply a red phone box. It was AGREED that Cllr Cox will ask the Parishioner to remove the books, and then the phone can be repaired.

3225 County & District Councillor reports

No County Councillor report.

District Cllr Brown gave a verbal report which covered the Planning Inspectorate decision for the onshore wind turbines, and update on the Splash project, the purchase of two properties for temporary housing and a grant to research housing stock as private rentals.

3226 Planning

PF/19/0247. Melton Park, Hindolveston Road, Melton Constable. District Cllr Brown has met with the planning officer for this application, who is satisfied that all previous concerns have been addressed. Following discussion, on a PROPOSAL by Cllr Crawford, SECONDED by Cllr Meacock, it was AGREED, with one abstention, that the Parish Council have no comment on this application.

*District Cllr Brown left the meeting at 8pm.*

3227 To adjourn the meeting for public participation

No members of the public were present.

3228 To update on the Railway Institute

The meeting on 6<sup>th</sup> March was well attended, with approximately 40 people. The general feeling seemed to be that people would require a little more information to be able to commit to volunteering. It was confirmed that the Parish Council support the idea of a community owned Railway Institute, but the current committee and membership need to decide exactly what form this will be in, and drive it forward.

3229 Members' Reports

Churchyard: No report.

Southside: The drain near the bus stop has not yet been repaired and the footpath near the bus stop still needs clearing. The rotten tree supports on Colville Road have been removed.

Bus shelter: No report, but all tidy.

Play area: The safety inspection has been done, with many small items, some of which need attention and some do not. The inspection feedback will be on the April agenda. It was AGREED that the slide near the Rec is now beyond repair and the Clerk will arrange for this and the old swing frame to be removed. The rope on the trim trail is scheduled for repair. The Clerk will investigate if there is something that can be added to the gate to prevent fingers getting caught, and create a checklist for a monthly playground inspection. There have been no further reports or evidence of drug taking in the play area.

Recreation Ground: All ok. The Clerk will check when grass cutting will start.

Northside: Highways will take no action regarding plants obscuring the footpaths.

Allotments: All ok. The Clerk will contact Mallett's to see if they can remove some asbestos when attending a property nearby.

Streetlights: A flickering light at the end of Burgh Beck Road has been temporarily turned off while awaiting repairs. The light at the bus shelter is now on early in the morning. A number of other lights are flickering. The Clerk has contacted Westcotec, who will provide a plan going forward.

3230 To update on a license arrangement with the Felbeck Trust to create an allotment restoration project on allotments at present unsuitable for cultivation

The agent asked for a copy of the lease. The Clerk has replied that there has never been a lease, and sent the most recent one from the 1960s.

3231 To consider work necessary to street lights in the village

A quote has been received to update all the solar lights, at £1400 each unit. Following discussion, on a PROPOSAL by Cllr Cox, SECONDED by Cllr Crawford, it was AGREED to replace one unit, and to ask for all other units to turn off at midnight.

3232 To update on recent tree work in the Parish and to consider further work needed

Following recent storms, two trees had to be removed, as the roots had lifted and they were unsafe. A tree bordering the Rec has also moved, and some trees on the allotments need to be cut down, for which permission has already been given. On a PROPOSAL by Cllr Cox, SECONDED by Cllr Carter, it was AGREED that the Clerk will arrange a full tree inspection.

3233 To discuss options for plot one

Agreed to defer to the April meeting, as Cllr Smith was not present.

3234 Finances

(i) Financial Statement - On a PROPOSAL by Cllr Meacock, SECONDED by Cllr Carter, the monthly statement and budget update was approved

(ii) Payments - On a PROPOSAL by Cllr Crawford, SECONDED by Cllr Carter it was AGREED to approve the following payments:

|        |                      |                                     |         |
|--------|----------------------|-------------------------------------|---------|
| 102109 | K Cotgrove           | Clerk's March salary                | £147.40 |
| 102110 | HMRC                 | Clerk's March tax                   | £22.60  |
| 102111 | Westcotec            | Lighting maintenance                | £13.25  |
| 102108 | Norfolk Tree Service | Emergency tree work (retrospective) | £865.00 |
| 102112 | Steve Jackman        | Website Accessibility review        | £45.00  |
|        | E.on                 | Electricity direct debit            | £30.90  |
| TOTAL  |                      |                                     | £183.25 |

(iii) Receipts – The Following receipt was noted:

10<sup>th</sup> March 2020

|  |          |         |
|--|----------|---------|
| Melton Constable Community Association | Donation | £500.00 |
|--|----------|---------|

3235 Correspondence

(i) Minutes of NNDC / NNTPF liaison meeting held at NNDC offices on 22<sup>nd</sup> January 2020 – Circulated via email prior to the meeting. The next meeting is in April. The Clerk will circulate the date.

(ii) Dementia Café meeting – Noted.

3236 Items for February agenda

Railway Institute update. Felbeck. Allotment plot one. Tree survey. Play area Report.

3237 Date and time of next meeting

Tuesday 14<sup>th</sup> April 2020, 7:30pm.

20:53: Meeting Closed

Clerk ..... Chair ..... Dated .....

DRAFT