

MELTON CONSTABLE PARISH COUNCIL

You are hereby summoned to attend the Melton Constable Parish Council Meeting on **Wednesday 15th September 2021** at 7.30 pm.

This meeting will be held at the Country Club, Melton Constable

Clerk to the Parish Council

Dated: 8th September 2021

Agenda

1. To consider accepting apologies for absence
2. To sign as correct the minutes of the meeting held on 10th August 2021
3. To receive declarations of interest in accordance with the Council's Code of Conduct
4. To ratify the appointment of a new Clerk
5. To consider matters arising from the last minutes for information purposes only
6. To receive County and District Councillor reports
7. To adjourn the meeting to allow for public participation
8. To receive members' reports: Churchyard; Southside; Bus Shelter; Play Area; Recreation Ground; Northside
9. Allotments: (i) To update on allotment issues following the amendment to the Animals on Allotments policy, and approve further action as necessary
(ii) To approve or amend the new allotment contract
(iii) To note correspondence from North Norfolk District Council's Environmental Health team, regarding cockerel noise.
10. To update on renovation of the land adjacent to the Millennium Garden, and to discuss further work
11. To consider changing the dates and frequency of Parish Council meetings
12. To consider co-option for one vacancy
13. To consider Planning Application(s)
14. Finances
 - (i) To approve financial statement
 - (ii) To agree payments-

K Cotgrove – September salary & expenses	£350.95
HMRC – September tax	£22.60
P Minns – August grass cutting	£360.00
P Collins – August grass cutting	£220.00
Westcotec – monthly lighting maintenance	£13.25
E.on – July electricity direct debit	£30.90
K Cotgrove – website renewal	£124.21
S Drewell – vermin removal	£150.00
No Butts Bin Co – bench	£582.00
 - (iii) To note receipts

Allotment rent & deposit	£35.00
Donation – memorial bench	£485.00
15. Correspondence
 - (i) Parishioner complaint regarding speeding traffic.
 - (ii) Payphone consultation
16. Items for next agenda
17. Date and time of the next Parish Council meeting: to be confirmed