

7th March 2024

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

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MINUTES of Melton Constable Parish Council meeting held on 7th March at 7.30 pm

Present: S Unsworth (SU)
D Carter (Chair)
John Cox (JC)
Elizabeth Goode (EG)
Tina Jarman (TJ)

A Yacoubian: Clerk

- 2024/19 Apologies for Absence
Cllr Steffan Aquarone, Cllr Andrew Brown
- 2024/20 To approve the Minutes of Parish Council Meeting held on 3rd January 2024 - Proposed Cllr Cox, Seconded Cllr Unsworth Minutes approved, ALL AGREED
- 2024/21 Declarations of Interest for items on the agenda and consider any requests for dispensations – none
- 2024/22 To consider matters arising from the last minutes – There was a litter picking exercise “Little Pick” carried out by Circo
- 2024/23 To receive County & District Reports – Cllr Andrew Brown circulated a report on 3rd March.
- 2024/24 To adjourn the meeting to allow for public participation – no comments
- 2024/25 To receive members reports:
Churchyard – Nothing to report
Southside – A Car is parked which is up for sale. Clerk to advise Highways. Southwest corner of the junction of B1354 & Hindolveston Road, next to the beacon. Clerk to request notice of treeworks from NNDC. Corner of Grove pavement has been tidied up well. It was mentioned that some trees had been felled and although MCPC have been advised by NNDC that it is possible to check for applications on their website it should be possible to be advised in advance of works, as is the process with planning.
Bus Shelter – none
Play Area - Clerk has applied for funding so Council will decide on apparatus
Recreation Ground – Rec is very wet at the moment and not suitable for cutting
Northside – Flytipping

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2024/26 Update on Allotments – Clearing allotment 59, Cllr Unsworth will offer it to the people on the waiting list and then PC is to look into ways of getting it cleared.

2024/27 To consider options for grass cutting 2024 – Clerk to advise grass cutter who cuts the Churchyard to attend every 6 weeks.

2024/28 To consider any applicants for councillor vacancies – none

2024/29 To consider planning applications – NNDC Decision issued re PF/23/2079 Land adj to 1A Melton Street – this has been rejected

2024/30 Finance

(i) To approve financial statement circulated by the Clerk on 29th February 2024 (Cash book, Budget, bank reconciliation and bank statement)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget and acknowledge balance from bank statement and the bank reconciliation. ALL AGREED

(ii) To agree retrospective payments and receipts circulated by Clerk on 29th February 2024. All invoices are emailed to authorisers before authorisation

On a PROPOSAL by Cllr Carter, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts. ALL AGREED

02/01/2024	£36.00	Cozens Inv 8007
10/01/2024	£8.75	stamps & postage
18/01/2024	£73.51	Npower
29/01/2024	£313.08	A Yacoubian
29/01/2024	£45.83	Melton Constable C C Storage
30/01/2024	£36.00	Cozens Inv 8115
19/02/2023	£78.83	Npower
28 th February	£180.00	NPT&S not paid yet
6 th February	£7.50	Envelopes & stamps

2024/31 D-Day 80 anniversary celebrations 6th June 2024 – It was agreed to light the beacon. Clerk to advertise in the Briston news and contact Bruno Peak.

2024/32 Parking on the track adjacent to Kitchener Road & fly tipping building waste on the track/road that runs alongside the allotments – Clerk to address

2024/33 Decide on possible feasibility study to address the shortage of parking – Clerk to contact Steffan.

2024/34 Correspondence & Clerks report

To adopt policies Asset Register, Co-option Policy & Risk Management

To sign standing order mandate for Barclays

To consider switching bank account away from Barclays – Clerk to proceed with Unity Trust Bank, ALL AGREED

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2024/35 To agree the date and time of next meeting - Next meeting 2nd May 2024, APM
& APCM

Meeting Closed 20.39 pm

Chair Dated