

**MELTON CONSTABLE PARISH COUNCIL**

**Minutes of the Melton Constable Parish Council meeting held on 10th November 2021 at 7.30pm at the Country Club.**

**Present:** D Carter (Chairman)  
S Unsworth  
A Crawford  
S Meacock  
J Cox  
T Jarman  
Cllr. A Brown  
M Hayes Clerk  
0 members of the public

**3457 Apologies for Absence**

Apologies were received from Cllr S Aquarone. Apologies accepted.

**3458 Minutes of the Parish Council Meeting held on 15<sup>th</sup> September 2021**

PROPOSED (SU) SECONDED (AC) and agreed to approve the minutes of the meeting of 15<sup>th</sup> September 2021 as a true and accurate record.

**3459 Declarations of Interest**

None

**3460 To consider matters arising, not covered on the agenda**

**Memorial Bench** – The Clerk reported that the family that donated the bench would wait to attend the installation of the bench in its final position.

**Cars behind old telephone exchange** – Councillor Brown had reported that he had chased the enforcement officer about this. He had explained that they could only take action if 2 or more cars were parked. Enforcement would be taking action to reduce the number of cars.

**Cars parked in Grove Road** – It was reported that several of the cars had been removed. Councillors would check that the remaining car was still parked and the Clerk would submit the necessary paperwork. Councillor Cox reported that it was for V88/2a that needed to be submitted.

**3461 County & District Councillor's reports**

Councillor Brown had circulated his report prior to the meeting. A copy will be attached to these minutes.

County Councillor Steffan Aquarone circulated a report prior to the meeting. A copy will be attached to these minutes.

**3462 To adjourn the meeting to allow for public participation**

No members of the public were in attendance.

**3463 To receive members' reports**

**Churchyard** – Nothing to report.

**Southside** – Cllr Cox asked the Clerk to check when the Highways Rangers would be visiting again. The Clerk was asked to report the pavement opposite the Co-op was cluttered with leaves which were hazardous when they got wet.

**Bus shelter** – Cllr Jarman asked if she could have a supply of gloves and sacks for the rubbish collection. She reported a large bag of rubbish dumped by the bin. Cllr Brown reported that if it was reported to the District Council, they would remove it.

**Play area** – nothing to report.

**Recreation Ground** – nothing to report.

**Northside** – nothing to report.

**3464 Allotments**

(1) Collection of allotment rents – It was reported that there were 6 outstanding rents. Final demand letters would be sent.

(ii) Chickens – Councillor Unsworth reported that most of the allotment holders had now reduced the number of chickens to a maximum of 6. Those with more chickens would be reminded that they needed to reduce the number.

(iii) Vermin Situation – The pest control company had removed a large number of rats and was continuing to monitor the situation.

Contaminated soil – The Clerk had not been able to get anyone to remove and dispose of the contaminated soil. It was agreed to seek the advice of NNDC.

(iv) Uncultivated plots – There were now 5 vacant plots and allotment holders who had not cleared and cultivated their plots would receive a reminder.

(v) The Clerk reported how time consuming the allotment rent collection had been. She had been unable to complete other tasks as it had taken a disproportionate amount of her time. She thanked Councillor Unsworth who had taken on a lot of the work. She felt that there must be a more efficient way of collecting the rents. Those people who paid by BACS then required a Letting Agreement and receipt to be posted to them which then had to be returned. This resulted in high postage costs.

Councillors thought it would be easier next time as the Letting Agreements would not need to be sent and returned.

A site meeting had taken place with a local contractor regarding several jobs that were required on the allotments. It was PROPOSED (AC) SECONDED(SU) and unanimously approved to accept the following quotes from I Barker:

To complete the allotment plot numbering with wooden posts, engraved with numbers and stained to weatherproof £320.00

To provide 5 x notice boards on existing posts, stained to weatherproof £60.00

He had also submitted a quote for laying concrete slabs to temporarily site the memorial bench but it was agreed to defer this as it may be possible to site the bench in its final position if the area could be cleared.

**3465 To update on the renovation of the land adjacent to the Millennium Gardens**

(i) Councillor Carter reported that a sub group was not required at the moment

(ii) Councillor Carter had circulated details of a grant application to Awards for All. It was unanimously approved and would be submitted.

**3466 To approve revised Standing orders**

PROPOSED (SU) SECONDED (AC) and unanimously approved to adopt the revised Standing Orders with the removal of Point 3.

**3467 To consider co-option for vacancy**

There were no applicants.

**3468 To consider planning applications**

PF/21/2567 – Conversion and alteration of barns to form 3 dwellings and erect 2 detached car ports, Hindolveston Road, Melton Constable

No comments

PF/20/2606 - Construction of 2 semidetached 2 story dwellings – 12 Astley Terrace.

The Parish Council continue to object to this application on the grounds of their previous objections. It was agreed to ask Councillor Brown to call the application in so that it would be discussed by the Planning Development Committee.

### **3469 To approve the Financial Statements**

The financial statements were distributed to Cllrs prior to the meeting and approved. PROPOSED (SU) SECONDED (DC) that the financial statements were approved and payments submitted approved.

#### **Payments**

<b>Date</b>	<b>Supplier</b>	<b>Details</b>	<b>Amount</b>	
10.11.21	Westcotec	Street Lighting	£ 13.25	1102165
10.11.21	G W Harrold & Partners	half yearly rent	£ 400.00	102166
10.11.21	Paul Collins A M Cultivating	October grass cutting	£ 310.00	102167
10.11.21	Maxine Hayes	Salary Oct/Nov	£ 459.78	102168
10.11.21	Eon	Electricity September	£ 34.38	dd
10.11.21	P Minns	Grounds Maintenance	£ 430.00	102169
10.11.21	SJ Drewell	Pest control allotments September/October	£ 300.00	102170
Total			£ 1,947.41	
Income	half year precept	£ 7,255.00		
	allotment rents		995.75	
		£ 8,250.75		

### **3470 Correspondence**

- Resident email asking for consideration to an electric charging point in layby behind bus stop – As the layby came under the responsibility of County Highways the Parish Council would refer this request to them.
- Invitation to bid for Parish Partnership funding – noted
- Notice from Cllr. Aquatone regarding local members fund open for applications – I was agreed to apply for funding for the Millennium Gardens Project.

### **3471 Items for the next agenda**

Budget & Precept 2022/23

10 November 2021

**3472 To agree the date and time of next meeting**

Wednesday 10<sup>th</sup> November 2021 at 7.30pm Country Club.

9.10pm Meeting Closed

Signed Chair .....

Dated .....