

MELTON CONSTABLE PARISH COUNCIL

You are hereby summoned to attend the Melton Constable Parish Council Meeting on Tuesday, 13th July 2021 at 7.30 pm.

This meeting will be held at the Country Club, Melton Constable

Clerk to the Parish Council

Dated: 7th July 2021

Agenda

1. To consider accepting apologies for absence
2. To sign as correct the minutes of the meeting held on 4th May 2021
3. To receive declarations of interest in accordance with the Council's Code of Conduct
4. To consider matters arising from the last minutes for information purposes only
5. To receive County and District Councillor reports
6. To adjourn the meeting to allow for public participation
7. To receive members' reports: Churchyard; Southside; Bus Shelter; Play Area; Recreation Ground; Northside
8. Allotments: To update on vermin issues: To feedback on the recent allotment inspections, and to agree a follow up date: To agree a maximum number of hens allowed: To consider banning cockerels on the allotments: To consider updating the allotment contract
9. To update on renovation of the land adjacent to the Millennium Garden, and to discuss further work
10. To consider co-option for two vacancies
11. To consider Planning Application(s)
12. Finances
 - (i) To approve financial statement
 - (ii) To agree payments-

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| K Cotgrove – June salary & expenses | £289.40 |
| K Cotgrove – July salary & expenses | £347.18 |
| HMRC – June tax | £22.60 |
| HMRC – July tax | £22.60 |
| P Minns – May grass cutting | £360.00 |
| P Minns – Jun grass cutting | £360.00 |
| P Collins – May grass cutting | £220.00 |
| P Collins – Jun grass cutting | £220.00 |
| National Society of Allotment & Leisure Gardeners – membership | £67.00 |
| Westcotec – monthly lighting maintenance | £26.50 |
| E.on – June electricity direct debit | £30.90 |
| S Drewell – vermin removal | £250.00 |
 - (iii) To note receipt-

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| HMRC – VAT rebate | £1819.77 |
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13. Correspondence
 - (i) Queens Platinum Jubilee Beacon 2nd June 2022.
 - (ii) Melton Surgery refurbishment
 - (iii) Armed Forces Covenant & Pledge
 - (iv) Safer Norfolk Plan 2021-24
14. Items for next agenda
15. Date and time of the next Parish Council meeting: Tuesday 10th August 2021

Please note, due to current covid restrictions, the number of people allowed in the meeting will be restricted. Please can all attendees wear a facemask, and if possible take a lateral flow test prior to the meeting.