

6th September 2023

MELTON CONSTABLE PARISH COUNCIL

Clerk: Amanda Yacoubian

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MINUTES of Melton Constable Parish Council meeting held on 6th September at 7.30 pm

Present: S Unsworth (SU)
D Carter (Chair)
John Cox (JC)
Elizabeth Goode (EG)

A Yacoubian: Clerk
Cllr Andrew Brown
2 members of the public

2023/46 Apologies for Absence
Cllr Steffan Aquarone, Tina Jarman

2023/47 To approve the Minutes of Parish Council Meeting held on 12th July 2023
Item 2023/45 recreation ground, gates to be locked and keys given to the gardener should be moved to the play area and not the rec. Clerk to amend the minutes and to be signed at the next meeting

2023/48 Declarations of Interest for items on the agenda and consider any requests for dispensations – none.

2023/49 To consider matters arising from the last minutes – Steffan Aquarone has mentioned that there is nothing that can be done about the path in front of the kebab shop as it is privately owned and the owner has not responded to any correspondence.

2023/50 To receive County & District Reports
Cllr Andrew has sent a report, to be added to the minutes. It was mentioned that the broken slide has been removed. It was also mentioned that the bins seem to be moved around a lot and are all currently very close together. The broken slide has been estimated at a cost of £4k to replace, Cllr A Brown suggested contacting North Norfolk Sustainable Communities fund for a possible source of funding, Monthly awards contact Sharon Garth. Cllr A Brown also thanked the PC for clearing away the brambles and shrubs that had grown over a parishioner's fence.

2023/51 To adjourn the meeting to allow for public participation
Parishioner mentioned that there have been issues of thefts on the allotments
Parishioner also mention that there is a large tree planned to be felled due to "sticky seeds and causing a nuisance" As this tree does not have a TPO any action does not have to be notified to members of the Public. Application to fell the tree was granted on 1st August TW/23/1367. AB will get in touch with the relevant

6th September 2023

section of NNDC. It was suggested that the canopy could be removed or one of the large branches taken off rather than the entire tree removed.

Claire from NNDC is trying to reach residents in MCPC and mentioned that it is difficult to contact them as there is no community hub, it was mentioned that the best option would be the Briston and District News which goes to all members in MCPC

2023/52

To receive members reports:

Churchyard – None

Southside – Near Dr's surgery and Notice Board the hedge is very overgrown. JC will take a photo and Clerk will forward it onto Highways. No44 Briston Road has a concrete block outside which is blocking the passageway in between the houses. The cars have gone now but one of the cherry trees has been knocked over. Clerk to write to Highways to replace the tree (JC to photograph location of missing tree).

Bus Shelter – None

Play Area - All the overgrowth has been cut back and the gates now lock. There is a problem with people kicking footballs against the fence. There are 2 goal posts behind the sheds, it has been suggested to move the goal posts further up the play area away from the fence ALL AGREED, Clerk to ask one of the grass cutters to fill the holes where the slide has been removed. ALL AGREED

Recreation Ground – Litter bin is missing, and the bench needs replacing. It was suggested to replace the bench with a brown bench at a cost of £340.00. ALL AGREED. It was also suggested to see if someone could move a bin from the Play Area to the Rec, ALL AGREED

Northside – EG to take on this area

2023/53

To update regarding street light improvements – We have received a quote from Cozens and it was decided to accept the tender to maintain the street lights taking over from Westcotec. ALL AGREED

2023/54

Allotments – Date been has been fixed, 4th October from 7pm at the Junction. Clerk to prepare 6 notices to go on the Notice Boards and letters to inform allotment holders of the date the rent is going to be collected, Clerk to create letters to be emailed and hand delivered.

2023/55

To consider any applicants for councillor vacancies – Lucy Meacock was co-opted

2023/56

To consider planning applications – NNDC Decision issued re. CD/23/1507 Barns at Greens Farm – no comment

2023/57

Finance

(i) To approve financial statement circulated by the Clerk on 30th August 2023 (Cash book, Budget, bank reconciliation and bank statement)

On a PROPOSAL by Cllr Cox, SECONDED Cllr Unsworth it was AGREED to approve the Cash Book & Budget and acknowledge balance from bank statement and the bank reconciliation. ALL AGREED

(ii) To agree retrospective payments and receipts circulated by Clerk on 30th August 2023. All invoices are emailed to authorisers before authorisation

6th September 2023

On a PROPOSAL by Cllr Carter, SECONDED Cllr Unsworth, it was agreed to approve the retrospective payments and receipts. ALL AGREED

30/06/2023	£382.00		P Collins grass cutting June
03/07/2023	£390.00		P Minns grasscutting June
19/07/2023	£35.85	x	Npower
28/07/2023	£291.41		A Yacoubian Clerk
28/07/2023	£45.83		Melton Constable Country Club storage
31/07/2023	£390.00		P Minns grasscutting July
31/07/2023	£382.00		P Collins grasscutting July
31/07/2023	£135.00		S Jackman website new design
16/08/2023	£12.46		Wix website domain renewal
16/08/2023	£82.00		Andrew Brightmore - remove broken slide
17/08/2023	£36.67		Npower
22/08/2023	£200.00		P Minns - remove hedge from gate & clear
22/08/2023	£109.27		A Yacoubian Clerk - proportion of CiLCA tra
29/08/2023	£13.25		Westcotec - lighting maintenance fee 1505
29/08/2023	£13.25		Westcotec - lighting maintenance fee 1490
29/08/2023	£291.41		A Yacoubian Clerk
29/08/2023	£45.83		Melton Constable Country Club storage

- iii Discuss budget & precept – It was pointed out that there is no contingency for repairs and replacing items on the play area, this has to be addressed and the precept set to accommodate this. To be looked into and agreed at the November meeting

2023/58 Development on Land next to Astley Primary School – there will be a meeting convened along with Briston Parish Council at some stage. As nothing has been issued yet, there isn't much known about the development

2023/59 Path in front of the kebab shop – no further action. This item is to be moved from the agenda

2023/60 Remembrance Sunday – Cllr Unsworth to email to find out options, Clerk to order wreath & crosses. ALL AGREED

2023/61 Cockerels on allotments – Clerk to write to people with cockerels to remind them to keep birds under cover

2023/62 Correspondence & Clerks report – all ready covered in previous items

2023/63 To agree the date and time of next meeting - Next meeting 1st November 2023

Meeting Closed 21.26 pm

Chair Dated